

## **BP 3505      Emergency Preparedness and Management Plan**

Reference:      ***Education Code Sections 32280 et seq. and 71095; Government Code Sections 3100 and 8607(a); Homeland Security Act of 2002; National Fire Protection Association 1600; Homeland Security Presidential Directive-5; Executive Order S-2-05; 19 California Code of Regulations Sections 2400-2450; 34 Code of Federal Regulations 668.46(g).***

Adoption Date:    August 21, 2001

Updated:

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The Grossmont-Cuyamaca Community College District (District) shall have emergency response and evacuation procedures for notifying the campus communities in the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.

The Chancellor shall establish procedures that ensure that the District implements a plan to be activated in the event of an emergency or the occurrence of a natural disaster or hazardous condition. This plan must comply with the National Incident Management System (NIMS,) and the Standardized Emergency Management System (SEMS) should incorporate the functions and principles of the Incident Command System (ICS), and any other relevant programs. The plan must also incorporate NIMS and SEMS to facilitate the coordination between and among agencies in the event of an emergency or natural disaster.

Compliance with NIMS and SEMS mandates include but are not limited to:

- Establishing disaster preparedness procedures or a plan; and
- Completion of training sessions by District personnel in compliance with NIMS and SEMS guidelines
  - ♦ Training requirements vary based on job titles or assigned roles within the emergency plan

College personnel must be informed that, as public employees, they are also disaster service workers during national, state, and local emergencies. The District must ensure that its employees are in compliance with the disaster service worker oath requirements.

In addition, all members of the campus community are informed on an annual basis that they are required to notify the District Public Safety Department of any situation or incident on campus that involves a significant emergency or dangerous situation.

The Chancellor should ensure that an Emergency Preparedness and Management Plan is maintained to carry out compliance with NIMS and SEMS mandates. The responses to emergencies or natural disasters are organized by SEMS into five categories: field

response, local government, operational areas, regions, and state. The plan should also contain information regarding activation and chain of command responsibilities. Compliance with NIMS mandates requires planning and incorporation for all phases of emergency management including mitigation and prevention, preparedness, response and recovery.

The Chancellor should ensure that a team is created to carry out compliance with NIMS and SEMS mandates. The responses to emergencies or natural disasters are organized into categories. The plan should contain information regarding activation and chain of command responsibilities. Compliance with NIMS mandates requires planning and incorporation for all phases of emergency management including mitigation, preparedness, response and recovery. The District must ensure that its plan is updated regularly.